

SUBMISSION DOCUMENT CHECK-LIST (FINAL)			ARCHITECTURAL	
PID			Submitted by	Received By
Project		Name		
Designer (SLA)		Designation		
Developer		Contact No.		
Date		Contact No.		
(Note: To be completed by designer / responsible personnel.)		Signature		
Particular	Items to be included in the Drawing		Checked	Remark
A1. Urban Planning				
1	Location Map	A1.1.1 North Point		
		A1.1.2 Surrounding Roads and Nearest Junctions		
		A1.1.3 Surrounding Environment with Important Cultural & Heritage Elements		
2	Master Plan / Site Plan	A1.2.1 Plot Boundary with Dimensions		
		A1.2.2 Names & Widths of Surrounding Roads & Streets		
		A1.2.3 Existing AMSL point & Topography if needed		
		A1.2.4 Traffic Flow Directions		
		A1.2.5 Building Heights & Road Building Ratio		
		A1.2.6 Sitting Point, Boom Slewing Diameter, Working Zone and Exclusion Zone of Tower Crane		
A2. Architectural Design				
3	Perspective Drawing	A2.3.1 Proposed Building of 3D View as if it will appear in the Mass of the Surrounding Urban Fabric		
4	Area Data Sheet	A2.4.1 Site / Plot Area		
		A2.4.2 Building Coverage Area		
		A2.4.3 Gross Floor Area		
		A2.4.4 Building Coverage Ratio		
		A2.4.5 Floor Area Ratio		
		A2.4.6 Car Parking Provision based on YCDC Guideline		
		A2.4.7 Green Area Percentage		
		A2.4.8 Road Building Ratio		
5	Building Layout Plan	A2.5.1 Plot Boundary with Dimensions		
		A2.5.2 Minimum Set Backs		
		A2.5.3 Line of Building Coverage & Building Coverage Ratio		
		A2.5.4 Greening Area		
		A2.5.5 Permeable Area		
		A2.5.6 Car Parking Area on Ground (Provide Remarks if in the Building)		
		A2.5.7 Space Allocation for Water Supply & Sanitation Services		
		A2.5.8 Space Allocation for M & E Services		
		A2.5.9 Site Drainage System		

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6	Architectural Plans	A2.6.1 All Functional Uses		
		A2.6.2 Dimensions		
		A2.6.3 Levels (Datum)		
		A2.6.4 Door Openings		
		A2.6.5 Windows		
		A2.6.6 Stairs, Lifts, Vertical Shafts and Ramps		
		A2.6.7 MEP Provisions		
		A2.6.8 Accessibility Provisions		
		A2.6.9 The Airflow Diagram		
7	Architectural Elevations	A2.7.1 Ground Level(s) with AMSL		
		A2.7.2 Building Height with AMSL		
		A2.7.3 Set Backs		
8	Architectural Sections	A2.8.1 Mass and Voids		
		A2.8.2 Stairs, Ramps and Lifts		
		A2.8.3 Floor to Floor Heights & AMSL		
		A2.8.4 Accessibility Provisions		
9	General Material Specifications	A2.9.1 General Material Specifications must be shown in Tabular Form		
A3. Architectural Details				
10	Stair and Ramp Details	A3.10.1 Stair / Ramp Width		
		A3.10.2 Stair Risers and Treads Dimensions		
		A3.10.3 Slope of Ramp (Ratio and/or Percentage)		
		A3.10.4 Stair / Ramp Landing		
		A3.10.5 Handrail Details		
11	Door and Window Details	A3.11.1 Door / Window types and Opening Operations		
		A3.11.2 Glazing General Specifications		
		A3.11.3 Safety Measures (if applicable)		
12	Façade Design Considerations	A3.12.1 General Specification of Finishing Materials		
		A3.12.2 Curtain Wall System (if applicable)		
		A3.12.3 Green Wall System (if applicable)		
13	Barrier Free Design (Disable Accessibility)	A3.13.1 Refer to MNBC 2020		
14	Green and Sustainable Design Considerations	A3.14.1 Refer to MNBC 2020 (if applicable)		

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A4. Fire Safety				
15	Fire Safety	A4.15.1 Refer to Guidelines and Regulations Set by Fire Department		
A5. Submission Set				
16	Signature and Endorsement	A5.16.1 Architectural Design produced by Local Architect: Signature of Senior Licensed Architect (SLA) & ASEAN Architect (AA)		
		A5.16.2 Architectural Design produced by Foreign Architect: Signature of Senior Licensed Architect (SLA) & ASEAN Architect (AA), Signature of Registered Foreign Architect(RFA)		
17	Document Sets	A5.17.1 Soft Copy of Drawings and Floor Area Calculation - 2 Sets		
		A5.17.2 Hard Copy of Architectural Drawings - 5 Sets (Manual) / 2 Sets (YBPS) (A2 or A3)		
		A5.17.3 Conceptual Design Statement - 4 Sets (Optional)		

- NOTE**
- To make presentation at HPBC after submission.
 - After presentation, comments will be replied within 10 working days.